**Red River Valley Charter School Governance Council Minutes**

**Governance Council Meeting**

**Special Meeting**

**Monday, December 13, 2021**

**5:30 PM**

**Multi-Purpose Room**

***Mission Statement: To provide every student the opportunity to develop academically, socially and physically through quality learning experiences utilizing the Core Knowledge Curriculum***

1. **Call to Order**
   1. Meet & Greet – Visitors: JP Romero, Michael Vigil & Gustavo Munoz-Vigil Group, and Kimberly Ritterhouse
   2. Roll Call – Courtney Henderson – Present, Joe Ben Mandonado – Present, Heather Larson – Present, Shelby Werley – Absent, Reed Weimer - Absent
   3. Declaration of Conflict of Interest - None
   4. Pledge
   5. Approval of Agenda\* Heather Larson made a motion to approve the agenda, Joe Ben Mandonado seconded, vote in favor was unanimous.
   6. Approve, Amend, Disapprove previous Minutes\*
      1. November 15, 2021 - Heather Larson made a motion to approve the minutes as amended, Joe Ben Mandonado seconded, vote in favor was unanimous.
2. **Public Comment - None**
3. **Presentation & Discussion**
   1. Building Update-JP Romero
   2. Kimberly Ritterhouse, Administrative Report
4. **Discussion & Potential Action Items**
   1. Monthly Finance Statement\* - Heather Larson made a motion to approve the finance statement as presented by Gustavo Munoz of the Vigil Group, Joe Ben Mandonado seconded, vote in favor was unanimous.
   2. BARS\* - Heather Larson made a motion to approve BARS 09-I, 10-I, 12-I, 13-IB, 15-T, 16-T, & 17-M, Joe Ben Mandonado seconded, vote in favor was unanimous. Note-BARS 11 & 14 were voided.
   3. Discussion and Possible action to Vote-Nepotism-William Ritterhouse-Educational Assistant\* - This is a temporary position, there have been no applicants for the position that has been advertised since October, the position will continue to be advertised, if there are no other qualified applicants William Ritterhouse will be hired to fill the position from (March 2022-May2022. Heather Larson made a motion to approve the hiring of William Ritterhouse, Joe Ben Mandonado seconded, vote in favor was unanimous.
   4. Discussion and Possible action to Vote-Dyslexia Intervention Policy\* - Heather Larson made a motion to approve the dyslexia policy, Joe Ben Mandonado seconded, vote in favor was unanimous.
   5. Discussion and Possible action to Vote-revised COVID Handbook that includes the latest information found in the Public Health Order\* - Heather Larson made a motion to approve, Joe Ben Mandonado seconded, vote in favor was unanimous.
   6. Discussion and Possible action to Vote-Early release on December 16 at 2:00 PM\* - Joe Ben Mandonado made a motion to approve, Heather Larson seconded, vote in favor was unanimous.
5. Executive Session
   1. Consideration for approval to convene in Executive Session Pursuant to the Open Meetings Act NMSA 1978, Section 10-15-1(H)(2)Limited Personnel Matters for the purpose of discussion of staff\* - Joe Ben Mandonado made a motion to enter executive session, Heather Larson seconded, vote in favor was unanimous.
   2. Kimberly Ritterhouse was invited by Courtney Henderson
   3. Reconvene and statement of closure\* - Heather Larson made a motion to exit, Joe Ben Mandonado seconded, vote in favor was unanimous.
   4. No action or votes were taken
6. **Closing Business**
   1. Announcements
   2. Current By-Laws-consideration of review and edits in the new year
   3. Next Regular Meeting 1/17/2022
   4. Adjournment

\*Action Items to be voted on by the Governance Council

Minutes recorded by Heather Larson