

# Red River Valley Charter School Governance Council Minutes

## Governance Council Regular Meeting

Monday, May 16, 2022

5:30 PM Multi Purpose Room

Minutes Prepared by Shelby Werley

### 1) Call to Order

- a. Meet & Greet-**JP Romero (by phone), Gustavo Munoz (by phone), Kimberly Ritterhouse**
- b. Roll Call-**Courtney Henderson-Present, Joe Ben Mandonado-Present, Heather Larson-Present, Shelby Werley-Present, Reed Weimer-Present**
- c. Declaration of Conflict of Interest-**No Conflict of Interest Declared.**
- d. Pledge
- e. Approval of Agenda\*-**Reed Weimer made a motion to approve the agenda. Heather Larson seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- f. Approve, Amend or Disapprove of previous meeting minutes\*-**Heather Larson motioned to approve the previous meeting minutes. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

### 2) Consent Agenda.

- a. Possible Action to Vote-Award & MOU Broadband Deficiencies Correction Program-BDCP\*
- b. Possible Action to vote-Accept NM PreK Modification of Grant of Award FY 22 and FY23 to address Teacher and Educational Assistant Compensation Increases\*
- c. Possible Action to Vote-Acceptance of Planning Award to offset transportation fuel costs\*
- d. Possible Action to Vote-Addendum to Existing Transportation Contract in the amount of \$1,046.00\*
- e. Possible Action to approve the updated Background Check Policy\*
- f. Possible Action to approve the updated Enrollment/Lottery Policy\*
- g. Possible Action to approve the Lease Assistance Annual Conflict of Interest Questionnaire\*-**Heather Larson motioned to approve the Consent Agenda. Reed Weimer seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

### 3) Public Comment-No Public Comment

### 4) Specific Public Comment to be addressed

- a. Discussion and Allow Public Comment Specific to FY 2023 Budget -**No Public Comment**
- b. Title IV input from stakeholders-**No Public Comment**

### 5) Presentation & Discussion

- a. Building Update-**JP Romero-JP Romero gave an update on the new building.**
- b. Administrative Report-**Kimberly Ritterhouse-Kimberly Ritterhouse gave an Administrative Report.**

### 6) Discussion & Potential Action Items

- a. Review, Discuss, and Potential Action to Approve the Monthly Financial Statement\*-**Gustavo Munoz gave a Monthly Financial Statement Report. Reed Weimer motioned to accept the monthly financial statement. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather**

**Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

- b. Review, Discuss, and Potential Action to Approve the BARS\*-**Reed Weimer made a motion to accept the Budget Adjustment Requests 0045-I, 0046-I, 0047-I. Heather Larson seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- c. Possible Action to Vote- 2022-2023 Salary Schedule\*-**Heather Larson made a motion to approve the 2022-2023 Salary Schedule. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- d. Review, Discuss, and Potential Action to Approve the Fiscal Year 2023 Operating Budget\*-**Reed Weimer made a motion to approve the Fiscal Year 2023 Operating Budget. Heather Larson seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- e. Review, Discuss, and Potential Action to Approve CTS Contract for SY23\*-**Heather Larson made a motion to approve the CTS Contract for SY23. Shelby Werley seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- f. Review, Discuss, and Potential Action to Approve purchase of HVAC and Filters for the new construction\* -**Reed Weimer made a motion to approve the purchase of HVAC and Filters for the new construction. Shelby Werley seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- g. Review, Discuss, and Potential Action to Approve for the Principal and business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain a budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cat but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation. This approval expires upon the NM Public Education Department's deadline for BAR submission\*-**Heather Larson motioned to Approve for the Principal and business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain a budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cat but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation. This approval expires upon the NM Public Education Department's deadline for BAR submission. Reed Weimer seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- h.

## **7) Closing Business**

- a. Announcements-**No other announcements.**
- b. Current By-Laws-consideration of review and edits in the new year
- c. Next Regular Meeting-**June 20, 2022 at 5:30 PM**
- d. Adjournment-**Meeting was adjourned at 6:41 PM**

\*Action Items to be voted on by the Governance Council