

# Red River Valley Charter School Governance Council Minutes

Governance Council Regular Meeting  
Monday, June 20, 2022  
5:30 PM Multi Purpose Room  
Minutes Prepared by Shelby Werley

- 1) **Call to Order**
  - a. Meet & Greet-**JP Romero (by phone), Gustavo Munoz (by phone), Kimberly Ritterhouse**
  - b. Roll Call-**Courtney Henderson-Present, Joe Ben Mandonado-Present, Heather Larson-Present, Shelby Werley-Present, Reed Weimer-Present**
  - c. Declaration of Conflict of Interest-**No Conflict of Interest Declared.**
  - d. Pledge
  - e. Approval of Agenda\*-**Joe Ben Mandonado made a motion to approve the agenda. Reed Weimer seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
  - f. Approve, Amend or Disapprove of previous meeting minutes\*-**Heather Larson motioned to approve the previous meeting minutes with changes as needed. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- 2) **Presentation & Discussion**
  - a. Building Update-Roger CC & D Superintendent-**JP Romero gave an update on the new building.**
  - b. Administrative Report-Kimberly Ritterhouse-**Kimberly Ritterhouse gave an Administrative Report.**
- 3) **Consent Agenda.**
  - a. Possible Action to Vote-Submit FAEA Grant as written for salary & benefits art teacher\*
  - b. Possible Action to vote-Xerox Lease Agreement for SY23\*
  - c. Possible Action to Vote-Matthews/Fox Legal Services for SY23\*
  - d. Possible Action to Vote-Continuation of Special Education Policies and Procedures already in place for SY23\*-**Heather Larson motioned to approve the Consent Agenda. Reed Weimer seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- 4) **Discussion and Possible Action on Item(s) removed from the Consent Agenda\*-None**
- 5) **Public Comment-No Public Comment**
- 6) **Discussion & Potential Action Items**
  - a. Monthly Financial Statement\*-**Gustavo Munoz gave a Monthly Financial Statement Report. Reed Weimer motioned to accept the monthly financial statement. Heather Larson seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
  - b. BARS\*-**Heather Larson made a motion to accept All Kimberly Ritterhouse's approval for Budget Adjustment Requests. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
  - c. Experience and Compensation Policy for New Hires\*-**Heather Larson made a motion to approve the Experience and Compensation Policy for New Hires. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes.**

**Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

- d. **Transportation Contract-Charles A Martinez, LLC SY23\*-Reed Weimer made a motion to approve the Transportation Contract-Charles A Martinez, LLC SY23 with acknowledgement from contractor to allow for renegotiation if fuel prices decrease. Heather Larson seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

**7) Executive Session\***

- a. Consideration for approval to convene in Executive Session Pursuant to the Open Meetings Act NMSA 1978, Section 10-15-1(H). The authority of Executive session and the subject to discussed must be stated with reasonable specificity in the motion call for the vote to go into executive session.
- b. School Administrator evaluation.-**Reed Weimer made a motion to table Executive session until the July Meeting. Joe Ben Mandonado seconded. Vote: Courtney Henderson - yes. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

**8) Report on Executive Session\***

- a. Report affirming that only the matters stated in the motion to close were discussed in Executive Session. **-None. Executive Session Tabled**

**9) Closing Business**

- a. Announcements-**No other announcements.**
- b. Current By-Laws-consideration of review and edits in the new year
- c. Next Regular Meeting-**July 28 at 5:30 PM**
- d. Adjournment-**Meeting was adjourned at 7:02 PM**

\*Action Items to be voted on by the Governance Council