

Red River Valley Charter School Governance Council Minutes

Governance Council Regular Meeting
Monday, January 17, 2022
5:30 PM Multi Purpose Room
Minutes Prepared by Shelby Werley

1) Call to Order

- a. Meet & Greet-**JP Romero (by phone), Gustavo Munoz (by phone), Kimberly Ritterhouse**
- b. Roll Call-**Courtney Henderson-Absent, Joe Ben Mandonado-Present, Heather Larson-Present, Shelby Werley-Present, Reed Weimer-Present**
- c. Declaration of Conflict of Interest-**No Conflict of Interest Declared.**
- d. Pledge
- e. Approval of Agenda*-**Heather Larson made a motion to approve the agenda with moving item 3b to after 4c. Shelby Werley seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- f. Approve, Amend or Disapprove of previous meeting minutes*-**Reed Weimer motioned to approve the previous meeting minutes. Heather Larson seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**

2) Public Comment-No public comment.

3) Presentation & Discussion

- a. Building Update-**JP Romero-JP Romero gave a building update.**

4) Discussion & Potential Action Items

- a. Monthly Financial Statement*-**Gustavo Munoz gave a Monthly Financial Statement Report. Reed Weimer motioned to accept the monthly financial statement. Heather Larson seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- b. BARS*-**Heather Larson made a motion to accept the Budget Adjustment Requests 0020-M and 0018-I. Shelby Werley seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- c. Discuss and Potential Action to Vote-**Revised NMPED COVID Toolkit that addresses the current CDC and DOH Guidance*-Reed Weimer made a motion to accept the Revised NMPED COVID Toolkit that addresses the current CDC and DOH Guidance. Heather Larson seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried.**
- d. Administrative Report-**Kimberly Ritterhouse-Kimberly Ritterhouse gave an Administrative Report.**

5) Executive Session

- a. Consideration for approval to convene in Executive Session Pursuant to the Open Meetings Act NMSA 1978, Section 10-15-1(H)(2) Limited Personnel Matters for the purpose of discussion on staff*. **-Reed Weimer motioned to convene in Executive Session Pursuant to the Open Meetings Act NMSA 1978, Section 10-15-1(H)(2) Limited Personnel Matters for the purpose of discussion on staff at 6:20. Heather Larson seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried. Kimberly Ritterhouse invited to join Executive Session.**

- b. Reconvene and statement of closure* - **Heather Larson motioned to reconvene and statement of closure at 6:33. Reed Weimer seconded. Vote: Courtney Henderson - absent. Joe Ben Mandonado - yes. Heather Larson - yes. Shelby Werley - yes. Reed Weimer - yes. Vote was unanimous. Motion carried. No action or vote was taken.**

6) Closing Business

- a. Announcements-**No other announcements.**
- b. Current By-Laws- consideration of review and edits in the new year-**Council will review in the future.**
- c. Next Regular Meeting-**February 23, 2022 at 5:30 PM**
- d. Adjournment-**Meeting was adjourned at 6:40 PM**

*Action Items to be voted on by the Governance Council