

Red River Valley Charter School Governance Council Minutes

Governance Council Meeting

Monday, December 16, 2019

5:30 PM

Multi-Purpose Room

Mission Statement: To provide every student the opportunity to develop academically, socially and physically through quality learning experiences utilizing the Core Knowledge Curriculum

1 - Call to Order

a) Meet and Greet - Visitors – Ysidro Garcia, Marina Garcia, JT Radcliff, Alyssa Radcliff, Gerry Radcliff, Melissa Smith, Ronda Mullin, Bentley Shafer, Lana Shafer, Justus Smith, Mariquita Chavez, Gideon Hampton, Joy King, Arielle Hampton, Analiah Rael, Laura Kelly, Avalon Dugas, Jakob Dugas, Zach Kirchgessner

b) Roll Call – Courtney Henderson – Present, Heather Larson – Present, Joe Ben Mandonado - Present, Reed Weimer – Present, Liz Tate – Present.

c) Pledge

d) Approval of Agenda* – Heather Larson made a motion to approve the agenda with the change of moving item 6a to the first order of business. Liz Tate seconded, vote in favor was unanimous.

2 - Presentation by Mrs. Smith – a select number of Mrs. Smith's 3rd & 4th grade students orally presented essays on Roman history based on Core Knowledge curriculum. Students commented on favorite figures and inventions that were interesting to them.

3 - Public Comment – None

4 - Approval of Minutes* – Liz Tate motioned to approve the minutes from Governance Council Meeting November 18th, 2019. Heather Larson seconded, vote in favor was unanimous.

5 - Financial Report*

a) Monthly Financial Report – Zach Kirchgessner presented the financial report and reviewed all the functions, PO's and Bank Statements. A year to date comparison of fiscal years 2018/2019 & 2019/2020 was presented showing a healthy financial status. - Heather Larson made a motion to approve the financial report. Liz Tate seconded, vote in favor was unanimous.

6 – Discussion and Approval of BARS* - none

7 - Reports

a) School Administrator Kimberly Ritterhouse presented the report. Enrollment is on track. Formal teacher evaluations will begin in January.

8 - New Business –

a) Discussion and Vote on New Policies

i) Service Animal* Heather Larson motioned to approve the Service Animal Policy. Joe Ben Mandonado seconded, vote in favor was unanimous.

- ii) Bully Prevention* Liz Tate motioned to approve the Bully Prevention Policy. Heather Larson seconded, vote in favor was unanimous.

9 - Old Business –

a) Discussion & Vote on New and Amended Policies

- i) Family Medical leave/Catastrophic Leave* - Heather Larson made a motion to approve the Family Medical Leave/Catastrophic Leave Policy. Joe Ben Mandonado seconded, vote in favor was unanimous.
- ii) Medication in School* - Heather Larson made a motion to table the Medication in School Policy. Liz Tate seconded, vote in favor was unanimous.
- iii) Dyslexia Intervention* - Heather Larson made a motion to table the Dyslexia Intervention Policy. Liz Tate seconded, vote in favor was unanimous.
- iv) Attendance Policy* - Liz Tate made a motion to approve the Attendance Policy. Joe Ben Mandonado seconded, vote in favor was unanimous.
- v) Volunteer Policy* Heather Larson made a motion to approve the Volunteer Policy. Liz Tate seconded, vote in favor was unanimous.

10 - Other – Liz Tate presented the Red River Valley Charter School Governance Council Training Action Plan to the council. Training hour updates were presented for each member.

11 – Adjournment – Courtney Henderson adjourned the meeting.

Minutes recorded and submitted by Liz Tate, Secretary.