

Red River Valley Charter School Governance Council Minutes

Governance Council Regular Meeting

Monday, January 11, 2021

Via Zoom 5:30 PM

Mission Statement: To provide every student the opportunity to develop academically, socially and physically through quality learning experiences utilizing the Core Knowledge Curriculum

1 - Call to Order

- a) Meet and Greet - Visitors – Melissa Smith, Melinda Collins, Zach Kirchgessner
- b) Roll Call – Courtney Henderson – Present, Joe Ben Mandonado - Present, Liz Tate – Absent, Heather Larson – Present, Reed Weimer – Present.
- c) Pledge
- d) Approval of Agenda – Heather Larson made a motion to approve the agenda. Joe Ben Mandonado seconded, vote in favor was unanimous.
- e) Approval of Minutes from December 14, 2020 regular meeting – Reed Weimer made a motion to approve the minutes from the December 14, 2020 RRVCS Governance Council Regular meeting. Joe Ben Mandonado seconded, vote in favor was unanimous.

2 - Public Comment – None

3 – Presentations and Reports

- a) Kimberly Ritterhouse presented the Administrative Report. Enrollment is remaining steady. All classes are currently conducted online, staff is supportive of this and has concerns regarding the possible need to move back and forth between online and in person teaching in the event of Covid exposure. RRVCS is not eligible to enter hybrid until Taos County moves out of “red” designation. RRVCS received an award for the purchase of HEPA filtering equipment.

4 – Discussion & Potential Action Items

- a) Financial Report* – Zach Kirchgessner presented the financial report and reviewed all the functions, PO’s and Bank Statements. Heather Larson made a motion to approve the financial report. Joe Ben Mandonado seconded, vote in favor was unanimous.
- b) Budget Adjustment Requests* - Zach Kirchgessner presented BAR 0029-IB and BAR 0030-IB Heather Larson made a motion to approve both BARs. Joe Ben Mandonado seconded, vote in favor was unanimous.
- c) McKinney Vento Policy* - Kimberly Ritterhouse presented the policy, Heather Larson made a motion to approve, Reed Weimer seconded, vote in favor was unanimous.
- d) Discussion regarding RRVCS plan for 3rd quarter.
- e) Discussion of Governance Council member on-boarding and succession plan.

5 – Closing Business

- a) Announcements – Building Committee needs to meet and review plans
- b) Next regular meeting – February 8, 2021 5:30 PM location or mode TBD
- c) Adjournment – Courtney Henderson adjourned the meeting at 6:30 PM

Minutes recorded and submitted by Heather Larson - Treasurer