

Red River Valley Charter School Governance Council Minutes

Governance Council Regular Meeting

Monday, March 15, 2021

Location: Red River Valley Charter School Multi Purpose Room & Zoom - 5:30 PM

Mission Statement: To provide every student the opportunity to develop academically, socially and physically through quality learning experiences utilizing the Core Knowledge Curriculum

1 - Call to Order – President Courtney Henderson called the meeting to order at 5:38 pm

a) Meet and Greet - Visitors – Kimberly Ritterhouse, Missy Brown – via zoom, Zach Kirchgessner – via zoom.

b) Roll Call – Courtney Henderson – Present, Joe Ben Mandonado – Present (late arrival), Liz Tate – Present, Heather Larson – Present, Reed Weimer – Absent.

c) Pledge

d) Approval of Agenda* – Liz Tate made a motion to approve the agenda. Heather Larson seconded. Roll call vote: Courtney Henderson – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

e) Approve, Amend or Disapprove of previous meeting minutes*

1) Regular Meeting – February 8, 2021 – Heather Larson made a motion to approve the minutes from the February 8th, 2021 RRVCS Governance Council Regular Meeting. Liz Tate seconded. Roll call vote: Courtney Henderson – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

2 - Public Comment – None

3 – Presentations and Reports

a) Kimberly Ritterhouse presented the Administrative Report. A survey has been sent to families to get feedback on which students will continue online learning and which students to begin in person learning. Once in person student numbers are finalized, RRVCS will plan students' transportation accordingly. RRVCS hopes to offer in person learning starting on April 5th, depending on approval from the Governance Council. Optional state testing opportunity has been extended. RRVCS will reach out to parents again to offer students the option to participate in state testing.

4 – Discussion & Potential Action Items

a) Monthly Financial Report* – Zach Kirchgessner presented the financial report and reviewed all the functions, PO's and Bank Statements. RRVCS should expect to receive additional CARES Act funding. Prior to spending new CARES Act funding, the school will need to spend all previously received CARES Act funding. Liz Tate made a motion to approve the financial report presented by Zach Kirchgessner. Heather Larson seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

b) Budget Adjustment Requests* - Zach Kirchgessner presented BAR 0034-D and BAR 0035-IB. Heather Larson made a motion to approve all BARs. Joe Ben Mandonado seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

c) Discussion & Vote to approve Full Re-Entry Plan* -Per New Mexico Secretary of Education Stewart's announcement that all NM school will reopen by April 5th, RRVCS requests to reopen on

April 5th, to allow administration and staff ample time to prepare for students to return to campus. Liz Tate made a motion to approve full re-entry to start in person learning on April 5th, 2021. Heather Larson seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

- d) Discussion & Vote to approve to grant full discretion of decisions to RRVCS administrator for Elevate NM* - Ms. Ritterhouse expressed to the council that Elevate NM, an education evaluation system, is in its test drive year and will allow her, as the administrator, to customize the number of observations and evaluations. She requested full discretion in making decisions, stating that new teachers would receive more observations & evaluation, than seasoned teachers. Heather Larson made a motion to approve granting full discretion of decisions to RRVCS administrator for Elevate NM. Liz Tate seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.
- e) Discussion & Vote to Approve Mission Specific Goals as part of the RRVCS Charter Renewal Contract* - The council reviewed the Mission Specific goal presented by Kimberly Ritterhouse. It was recommended the RRVCS present a second mission goal during the PEC renewal contract negotiation meeting. Council discussed a possible work session or special meeting to discuss and reviews mission goals for Wednesday, March 24th. Heather Larson made a motion to table the approval of Mission Specific Goals. Liz Tate seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.
- f) Discussion & Vote to approve written request to QISD for permission to build* - Ms. Ritterhouse presented the written request to QISD for permission to build, as required by the RRVCS-QISD lease agreement. Liz Tate made a motion to approve the written request to QISD for permission to build. Heather Larson seconded. Roll call vote: Courtney Henderson – Yes. Joe Ben Mandonado – Yes. Liz Tate – Yes. Heather Larson – Yes. Vote in favor was unanimous, motion passed.

5 – Closing Business

- a) Announcements – none.
- b) Next regular meeting – April 19, 2021
- c) Adjournment – Courtney Henderson adjourned the meeting at 6:38 PM

Minutes recorded and submitted by Liz Tate - Secretary