



Parent & Visitor Responsibilities & Guidelines

Parents & Guardians:

Schools are partners with parents in the process of educating our children. Every parent, guardian and family member of the school community shares in the responsibility for educating children in a safe and productive environment.

- **Actively participate in your child's education.**
 - **Get involved!** There are great opportunities to help become part of the RRVCS community and to improve the school. Figure out how to help with your time, treasure or talent to make RRVCS a better place.
 - **Engage your child!** Talk with your child about school activities; share with him/her and with the teacher an active interest in your child's accomplishments. Make learning a priority. Encourage your child to be enthusiastic about learning, provide opportunities for home learning and support homework from school (provide a place and time for homework to be completed).
 - **Monitor your child's progress.** Carefully review completed work, tests, progress reports, and report cards. Stay informed of your child's ongoing scholastic achievement and progress, and advocate for your child's learning needs. If your child is not progressing to your satisfaction discuss it with the teacher and work on recommended actions.
 - **Attend Parent Events.** Set aside time to attend all parent events to share in your child's learning and school experience.
 - **Expand your child's reach!** Make sure your child is included in the school's extra-curricular activities and events as much as possible.

- **Develop a partnership with the RRVCS teachers and administration.**
 - Share relevant information about your child's education and development. Your observations can be a valuable resource in your child's progress.
 - Maintain regular communication with your children's teachers, School Administrator and other school staff members. It is your responsibility to establish ongoing communications with the teachers.
 - Work with the school diligently to resolve any disciplinary problems.
 - Support the teachers, administration and school. Bring forward any issues, concerns and comments to improve RRVCS in the appropriate forums. Stay informed of your child's ongoing scholastic achievement and progress, and advocate for your child's learning needs.



Red River Valley Charter School



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- **Help make things operate smoothly.**
 - Read the school handbook, the monthly newsletter, the school calendars, and other information sent from the school. Ask for an explanation of any aspect of the school, school policies and curriculum that you don't understand.
 - Understand our school rules and support our school staff in enforcing these rules. Support the school as they maintain high standards of behavior for all students. Teach your child respect for self and others, the value of hard work and responsibility.
 - Participate in the fundraising efforts of the school.
 - Keep emergency forms updated.
 - See that your child attends school regularly and on time. Punctuality and good attendance are family responsibilities.

Parents, Guardians, Visitors & Guests:

We welcome parents, visitors and guests to the RRVCS campus; however, we require that any parent, visitor or guest check in at the office before entering a classroom. Pursuant to Sec 22-5-4A, NM Statutes, Annotated 1978, all visitors to the school campus MUST report to the office first. This helps to ensure the safety of the children and teachers during school hours as well as minimize classroom interruptions that interfere with teaching and learning activities.

If you need to drop off an item for your child during the school day, such as a forgotten book or lunch, bring the item to the office. We will have the item taken to the classroom. Do not take the item directly to the classroom but drop it off in the office. This avoids unnecessary interruptions in learning.

Parents are not to directly address any issues with other students. For instance, if another child is harassing your child, do not speak directly to that child but inform the teacher and/or School Administrator of the situation. Parents, visitors, and guests are expected to model appropriate behavior and interaction at all times when on our school campus.